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Designation of Third Party Form

Please complete all required fields in this form and have it signed by the authorized signing officer(s) of your firm before returning it to onboarding@fundserv.com.

Note: This document may be a schedule to a customer contract signed by the undersigned or may be a stand-alone document.

This document is being provided to Fundserv Inc. ("Fundserv") pursuant to a customer contract dated _____, 20____* the "Customer Contract") between Fundserv and the undersigned customer (the "Customer"). Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Customer Contract.

The Customer hereby designates the third party set out below and requests that Fundserv rely on the following information to give access to the Network to the third party, as indicated below, on behalf of the Customer until the Customer provides other updated information to Fundserv in accordance with the Customer Contract, provided, however, that the third party must execute such documentation as may be required by Fundserv from time to time. The Customer shall continue to be responsible for all costs, of every nature and kind whatsoever, associated with the provision of access to the third party and shall be responsible for all actions, of every nature and kind whatsoever, of the third party taken on behalf of and/or in the name of the Customer and shall continue to be bound by the terms and conditions of the Customer Contract and under any instrument or document delivered pursuant to the Customer Contract, including the representations, warranties and indemnities contained in the Customer Contract and in any such other instrument or document, all of which are and shall be deemed to be obligations and liabilities of the Customer.

Third Party Information

Full Legal Name of Third Party*		
Address*		
City*	**Province***	**Postal Code***
Phone*	**Email***	

In those instances where the third party is to be provided access to the Services, the Customer acknowledges and agrees that Fundserv shall be entitled to rely on instructions received from the designated third party only and shall communicate with the designated third party in all respects as if the designated third party were the Customer as indicated herein. If Fundserv receives instructions from both the designated third party and the Customer, Fundserv shall accept the instructions from the designated third party.

Provide the third party with access to the following codes

Company codes (if known)

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Third-Party System*

This is the system being used by the Fundserv member. This field will display the name of the company which supplies the system to the Fundserv member.

Third-Party Administrator

This is the company responsible for administration or hosting of the back-office system. If blank, the system is being administered or hosted by the Fundserv member themselves (in-house).

Acknowledgement

If there is a change or termination of the designated third party, the Customer shall immediately notify Fundserv in writing of the change and/or termination by updating and executing a new version of this document. Access to the Network will be restricted accordingly.

Customer

Signed by a duly authorized signing officer of the Customer this____day of _____, 20____*.

Name of Customer* | Customer Code*

Signature*

Third Party

Acknowledged and signed by the designated third party this____day of _____, 20____*.

Name of Third Party* | Signature*

* Required Field

RESET SEND