

Who are we?

Have you ever wondered what makes trading and settlement possible in Canada? It's Fundserv—the online ecosystem that ensures every fund transaction is processed timely, accurately and securely. We're an online hub that electronically connects manufacturers, distributors, and intermediaries, enabling them to buy, sell, and transfer investment funds.

Our Culture & Values

Fundserv is guided by our four core values: Collaboration, Adaptability, Integrity, and Respect. Because above all else, Fundserv CAIRs:

- Collaboration
- Adaptability
- Integrity
- Respect

Benefits & Perks

Fundserv provides a comprehensive benefits plan that includes the following:

- Health care spending account
- RRSP with employer match
- Annual performance pay
- Fitness reimbursements
- Employee discount program
- Charitable donation matching
- Flexible hours & remote work options

To better support our employees during Covid-19, we've expanded our benefits:

- Virtual social events including escape rooms, online trivia & games
- Corporate-wide mental health days
- Subscription reimbursement for fitness, nutritional, and mental health apps

Location:

Downtown Toronto (remote until further notice)

Reports to:

Manager, Application Support & Database Operations

Department:

Database Operations

Fundserv is an equal opportunity employer. We welcome and encourage applications from individuals with disabilities. Accommodations are available on request – please let us know how we can meet your needs.

The Opportunity

Fundserv is embarking on a multi-year, multi-million dollar technology transformation program that focuses on currency, resiliency, security and agility. This ambitious transformation will completely redesign every façade of Fundserv's platform. We follow the Agile methodology principles, the collaborative practices of DevSecOps and will be leveraging the latest technologies and tools, such as a hyper-converged infrastructure, software-defined network, cloud, containers and APIs, enabling Fundserv to serve the industry better, and adapt to this ever-changing technology and investment landscape.

The Database Administrator's role is to administer and support Fundserv's Oracle database installations and provide 3rd level operations support for database related issues. In this role you will:

- Support the maintenance of the database infrastructure for all database requirements
- Responsible for high availability, backup, and recovery of databases
- Assist with installing and configuring Oracle databases including upgrades and patch management
- Ensure that the database functional specifications address business requirements and comply with architectural & technical constraints
- Implement new and existing database structures in Oracle on UNIX/LINUX environments/platforms
- Document database standards and procedures
- Collaborate with other groups in the organization on new database designs and modifications to existing applications
- Review database design and administer database security and data access privileges
- Verify database consistency and replication of databases
- Control and coordinate changes to the production & UAT databases
- Support reporting functions against corporate databases
- Monitor performance, space management, and database optimization techniques
- Implement code deployments
- Maintain accuracy of Fundserv's database topology
- Assist with maintaining a secure database by patching and utilizing database best practices
- Comply with ITIL change management procedures
- Ensure compliance with security and audit requirements
- Work closely with application development teams in an Agile development environment to build, operate and support the projects
- Support developers with troubleshooting performance issues and tuning for optimization
- Provide guidance and knowledge to members of infrastructure, network, development and operations teams and take an active role in continuous improvements, innovation, and knowledge sharing across teams
- Participate in implementing improvements to manual process to leverage the infrastructure and applications for greater efficiencies
- Author SQL/program/script to help automate many common/repetitive duties
- Improve operations by conducting systems analysis; recommending changes in policies and procedures
- Provide 3rd level operational support for database related activities and problems
- 24/7 support coverage on a rotational basis

Why YOU are the person we're looking for

- Post-Secondary Education in Computer Science/Engineering or related
- 3+ years experience as an Oracle database administrator
- Proficiency with tuning medium to large databases
- Strong knowledge of database and SQL performance tuning; and of Oracle backup, restore

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- Proficiency in 18c,19c & Oracle Exadata
- Experience in Oracle Enterprise Manager Grid Control
- Experience in configuring Oracle Database Backup and Recovery
- Experience supporting Oracle in a production environment
- Oracle Linux experience
- Experience with automation tools (i.e Ansible)
- Oracle Cloud Infrastructure (OCI) Certification an asset
- Proven ability to provide solutions in a changing infrastructure environment
- Proactive and able to learn quickly and work independently, strong interest in learning new technologies
- Open minded and flexible with a strong orientation towards automation and process improvement

- Experience with the following would be assets:
 - Performance Tuning using OEM/AWR/ADDM/ASHRPT
 - Patching and upgrading Oracle Linux, Oracle Grid Infrastructure, and Oracle databases in a RAC environment
 - Experience troubleshooting network and I/O related issues in a Linux environment
 - Autonomous Health Framework (Exachk, TFA)
 - Dataguard

If this sounds like you, apply today at hire@fundserv.com.